



**OFFICE USE ONLY**

Loan Amount: \_\_\_\_\_  
Payment Amount: \_\_\_\_\_  
Date to Payroll: \_\_\_\_\_  
Deduction 1st / 2nd Paycheck

**GOVERNOR'S OFFICE OF ENERGY**

**APPLICATION**  
**Direct Energy Assistance Loan Program (DEAL)**

**1. APPLICANT**

<b>Name (Last, First)</b>	
<b>Mailing Address</b>	<b>City/State/Zip</b>
<b>State Email Address</b>	<b>Phone</b>

**2. EMPLOYMENT INFORMATION**

<b>Department</b>	<b>NEATS Employee ID #</b>	<b>Veteran/Active Military?</b>
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**3. HOME INFORMATION**

<b>Physical Address</b> (if different from above)	<b>City/State/Zip</b>
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**4. APPLICATION APPROVAL.** To be eligible for a loan you must meet the following criteria:

- Active full-time employee, employed at least 12 months by the state of Nevada
- Must be part of the Nevada Employee Action and Timekeeping System (NEATS)
- Must not owe debt to the State of Nevada
- Must own your home
- Must be an electric customer of NV Energy

**5. APPLICATION DOCUMENTS.** Applications submitted without the following will not be considered for a loan:

- Proof of home ownership, which can be located on the County Assessor's webpage of your appropriate county. Refer to website for links to counties. You can search for your record using the parcel number, name, or address. Print the page, scan it, and attach it with your application.
- Current NV Energy bill, as an attachment to your application.
- Confirmation of Veteran status (DD214) or Military ID as an attachment to your application. Please cross out your Social Security Number prior to sending.

**6. CERTIFICATION.** By signing below, you agree, certify, and acknowledge the following:

- a. **ACCURACY OF INFORMATION:** That all of the information contained and incorporated herein by its attachment to this application is complete, true, and correct to the best of your knowledge and that no information has been withheld, so that if disclosed or subsequently discovered, may cause this application to be denied. Should the Governor's Office of Energy find you failed to provide or disclose information which may have resulted in a denial and the loan has already been given, the Governor's Office of Energy may call the entire loan due in full prior to the expiration of the loan term.
- b. **VERIFICATION:** The Director of the Governor's Office of Energy has the right to verify the completeness and accuracy of the information.
- c. **CHANGE NOTICE:** You will provide written notice of any change in any of the information presented in this application and its attachments.
- d. **USE:** You authorize the Director of the Governor's Office of Energy to share this Application and its attachments with the state Agencies necessary to complete the loan process, including but not limited to the Nevada Housing Division and its sub-grantees and contractors, and the State of Nevada Department of Administration.
- e. **ASSESSMENT:** You are aware that you may only select energy saving measures that will reduce the cost of use of electricity, and are recommended by the Auditor/Auditing Agency. Further, should the Auditor encounter health hazards in your home ("hazards" as deemed by the auditor), the DEAL process will be placed on hold for 60 days to allow for mitigation. If mitigation exceeds 60 days, the DEAL process will discontinue; once mitigated you are welcome to reapply to the DEAL program. **In the event you do not perform the recommended measures, your loan amount will be for the cost of the assessment estimated to be \$500-\$600. The assessment fee may be waived at the Director's discretion.**
- f. **PAYROLL DEDUCTION:** Upon completion of the home energy measures, you authorize the State of Nevada to deduct the monthly payment in the amount of \$50 for a loan in the amount of \$1 - \$3,000, or \$100 for a loan in the amount of \$3,001 - \$6,000. The loan amount will be determined by the final invoice for selected measures and other associated costs, and all loan funds will be paid directly by the Nevada Housing Division to the approved contractor.  
**PLEASE SELECT:** DEDUCT MY PAYMENT FROM MY 1<sup>ST</sup>  2<sup>ND</sup>  MONTHLY PAYCHECK
- g. **SEPARATION:** It is your responsibility to notify the Governor's Office of Energy of your separation. You are aware of and understand regulation LCB file number R051-15 as to the re-payment terms in the event of separation.
- h. **OTHER INFORMATION:** You will promptly provide additional information or documentation required by or requested by the Director of the Governor's Office of Energy.

**7. APPLICATION SUBMISSION of REQUIRED DOCUMENTS.** Complete, print, and sign the application. Application and required documents (described under #5) must be submitted electronically to The Governor's Office of Energy at DEAL@energy.nv.gov.

**APPLICANT**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*