



GOVERNOR'S OFFICE OF ENERGY

MEMORANDUM

DATE: September 12, 2016
TO: Facility Managers & Supervisors
FROM: Kelly Thomas, Energy Program Manager
RE: Energy Benchmarking Training

The Governor's Office of Energy (GOE) has contracted with Lucid Design Group, Inc. to implement a program to track the use of energy in buildings owned by the State pursuant to [NRS 701.218](#). The program will facilitate the collection of energy, gas and water consumption for each state owned building through use of the BuildingOS software. As part of the program, trainings are being offered to all Facility Managers and Supervisors statewide in order to facilitate efficient utilization of the BuildingOS software and provide the state with a tool to achieve the goals set forth in [NRS 701.215](#) and reduce energy consumption, leading to lower costs and the promotion of a sustainable future.

Individuals will need to enroll in both a BuildingOS 101 AND a BuildingOS 201 training. BuildingOS 101 is a prerequisite of BuildingOS 201. The GOE asks that departments coordinate enrollment of individuals as much as reasonably possible and choose the same class whether morning or afternoon. Links to enroll in the classes through NEATS, along with descriptions, are provided below.

Training Descriptions, Dates, Times and Locations

'BuildingOS 101: Overview Training' will last approximately 2 hours and will provide each Facility Manager/Supervisor a detailed overview of the software, including platform navigation and functionality. Please arrive 15-30 minutes prior to the listed time and bring a laptop computer (if issued) as each department will be broken out into small user groups to review their buildings and participate in 'discovery' conversations to be utilized in 'BuildingOS 201: Use Case Training.'

BuildingOS 101 – Overview Training

Location (North):

NV Energy, General Office Building, Auditorium
6100 Neil Road, Reno NV 89511

Date: Thursday, October 6th, 2016

Training Times (Choose One)

1st Class: 9:00am – 11:00am
2nd Class: 1:30pm – 3:30pm

NEATS: <https://neats.state.nv.us/NEATS/Training/ListClassesForStudent.aep?courseId=3369>

Location (South):

NV Energy Beltway Complex, Room 1B
7155 Lindell Road, Las Vegas NV 89118

Date: Thursday, October 20th, 2016

Training Times (Choose One):

- 1st Class: 9:00am – 11:00am
- 2nd Class: 1:30pm – 3:30pm

NEATS: <https://neats.state.nv.us/NEATS/Training/ListClassesForStudent.aep?courseId=3367>

‘BuildingOS 201: Use Case Training’ will last approximately 3 hours and will provide facility managers with specific uses of the software related to achieving the State of Nevada’s energy reduction and reporting goals. Applications to be covered include: Dashboards/Cards, Alerts, Project Measurement and Verification, and Occupant Engagement. Please arrive 15-30 minutes prior to the listed time and bring a laptop computer (if issued).

[BuildingOS 201 – Use Case Training](#)

Location (North):

State of Nevada Training Facility
727 Fairview Drive, Suite B, Carson City NV 89701

Date: Thursday, November 17th, 2016

Training Times (Choose One):

- 1st Class: 8:30am – 11:30am
- 2nd Class: 1:30pm – 4:30pm

NEATS: <https://neats.state.nv.us/NEATS/Training/ListClassesForStudent.aep?courseId=3379>

Location (South):

NV Energy Beltway Complex, Room 1B
7155 Lindell Road, Las Vegas NV 89118

Date: Thursday, December 8th, 2016

Training Times (Choose One):

- 1st Class: 8:30am – 11:30am
- 2nd Class: 1:30pm – 4:30pm

NEATS: <https://neats.state.nv.us/NEATS/Training/ListClassesForStudent.aep?courseId=3368>

Please sign up for the class you wish to attend through the NEATS system (links above). If you have any questions regarding enrollment or to have yourself added to the class list contact Robin Isaacs @ risaacs@energy.nv.gov. We appreciate your participation in helping the GOE reach our goals of reducing energy consumption statewide.