


**NEVADA GOVERNOR'S  
OFFICE OF ENERGY**

**FUND FOR RENEWABLE ENERGY,  
ENERGY EFFICIENCY AND  
ENERGY CONSERVATION LOANS**



**APPLICATION**  
[FILL-IN APPLICATION/PROJECT NAME]

<p><b>STATE OF NEVADA</b></p>  <p><b>GOVERNOR'S OFFICE OF ENERGY</b></p>	Tracking Data	
	Date	Legal Structure
	Assembly District	Senate District
	Project Type	Project Location
kWh	Total Project Cost	

**1. Applicant/Co-Applicant/Guarantor Information:**

<b>Name of Owner/Applicant</b>		<b>Telephone</b>	<b>Email</b>	
<b>Mailing Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Type of Business</b>		<b>Tax ID Number</b>	<b>Date Organized</b>	
<b>Is business legally organized in the State of Nevada?</b>				
<b>Principals/Owners</b>		<b>Ownership %</b>	<b>Telephone</b>	<b>Email</b>
<b>Physical Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Years in Management</b>		<b>Social Security Number</b>	<b>Date of Birth</b>	
<b>Principals/Owners</b>		<b>Ownership %</b>	<b>Telephone</b>	<b>Email</b>
<b>Physical Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Years in Management</b>		<b>Social Security Number</b>	<b>Date of Birth</b>	
<b>Does Applicant/Co-Applicant/Guarantor have other loans with the State of Nevada?</b>				
<b>If yes, explain:</b>				

**2. Project Location:** Attach maps of appropriate scale to show clearly the location of the proposed project with respect to other identifiable topographical or geographical features in the area of the project; location legal information such as assessor's parcel number (APN), proof of ownership, rights-of-way, easements or agreements showing that the applicant holds or is able to acquire all land, other than public land, or acquire interests therein and any water rights necessary for the construction of the proposed project (without the use of loan fund proceeds); Provide copies of any liens on the property.

<b>Legal Description of Property*</b>	<b>APN</b>	<b>County</b>	
<b>Physical Address/Location</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>

\*Insert or attach a complete metes and bounds legal description if available and APN

**3. Loan Purpose/Project Description Narrative:** Attach additional documentation to fully describe the project, as needed. Applicant should supply documentation including but not limited to project goal/mission, schedule, and readiness to commence.

<b>Project Cost:</b>	
<b>Maximum Loan Request:</b>	<b>Minimum Loan Request:</b>
<b>Other Financing/Equity:</b>	
<b>Primary Source of Repayment*:</b>	
<b>Secondary Source of Repayment*:</b>	
<b>Describe the type of renewable energy, energy efficiency or energy conservation project, specific technology, and capacity.</b>	
* If using sales of product, include a current P&L statement [Fill-in – add rows if necessary or attach spreadsheet as necessary]	
<b>Attachments:</b>	
<ul style="list-style-type: none"> <li>• <b>Architectural plans or drawings</b></li> <li>• <b>Engineering drawings or design build specifications</b></li> <li>• <b>Mechanical schematics</b></li> </ul>	

**4. Project Cost and Financing:** Attach complete construction and engineering contracts, if available, or estimate and other documentation if not. Fill in the following sources and uses statement.

<b>Sources</b>	
Source Description	Amount
[Fill-in – add rows if necessary or attach spreadsheet as necessary]	
<b>Total Sources</b>	\$ -
<b>Uses</b>	
Use Description	Amount
[Fill-in – add rows if necessary or attach spreadsheet as necessary]	
<b>Total Uses (should balance to sources above)</b>	\$ -

**Public Entity Applicants Only:** List the median household income for the community or area that will be served by the project or for the city or county in which the project is located, including without limitation, the source of that information

[Fill-in or attach spreadsheet as exhibit as necessary]

**5. Collateral:** Applicant must provide a thorough description of collateral whether owned by Appliance pledged by a related or unrelated party. If collateral is pledged by an unrelated party, consideration must be demonstrated.

<b>Collateral Description:</b>	<b>Manufacturer</b>	<b>Serial Number</b>	
<b>Collateral Ownership:</b>	<b>Contact Person</b>	<b>Contact Number</b>	
<b>Collateral Location, Address:</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Superior Liens, Claims, Obligations Encumbering Collateral</b>			
<b>Attachments:</b>			
<ul style="list-style-type: none"> <li>• Title Report</li> <li>• Appraisal</li> <li>• Invoice</li> <li>• Purchase Order</li> <li>• Any other such information that would identify and value collateral.</li> </ul>			

**6. Project Key Management/Contractor and Schedule:** Applicant should supply documentation including but not limited to quality and credentials of staffing including demonstrate experience with similar projects.

<b>Name Key Management/Contractor*</b>	<b>Telephone</b>	<b>Email</b>	
<b>Mailing Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Type of Business and D-U-N-S number</b>	<b>Tax ID Number</b>	<b>Date Organized</b>	
<b>Attachments:</b>			
<ul style="list-style-type: none"> <li>• Articles of Incorporation (Organization &amp; Operating Agreement)</li> <li>• Certificate of Good Standing</li> <li>• Contractor's License</li> <li>• General Liability Insurance</li> <li>• SIIIS</li> <li>• Course of Construction Insurance (to be obtained prior to closing)</li> </ul>			

\*If project management includes key subcontracts, provide the same data for each key subcontractor as detailed above.

<p><b>Provide a complete project schedule including the following:</b> 1. Advertising and opening of bids; 2. Planning and permitting to completion and commencement of operation; 3. Schedule of progress payments to the contractor and other costs related to the disbursement of money. Provide contingency plan details on cost and schedule overruns. [Fill-in or attach spreadsheet as exhibit as necessary]</p>

**7. Project Permitting and Approvals.** (Attach additional documentation as needed)

<b>Describe how the project complies with planning and zoning requirements</b>
[Fill-in or attach spreadsheet as exhibit as necessary]
<b>Provide a list of any required permits and a schedule of when those permits will be obtained</b>
[Fill-in or attach spreadsheet as exhibit as necessary]
<b>Provide a report on the status of the process of environmental review for the project, as applicable</b>
[Fill-in or attach spreadsheet as exhibit as necessary]

**8. Project Benefits.** (Attach calculations and documentation demonstrating how numbers were determined below.)

<b>Jobs Created or Retained in Full Time Equivalentents (FTE: 2080 hrs/year)</b>	
<b>Renewable energy generation, or savings in Kilo-Watt Hours (kWh)</b>	
<b>Reduction of the use of fossil fuels and/or emission of greenhouse gases in Pounds (Lbs.)</b>	
<b>Breakeven period in months due to energy savings based on credible market specific data</b>	
<b>List Other Project Benefits (be specific)</b>	

**9. Application Financial Information.** Complete the following for every Applicant/Co-Applicant and Guarantor.

Bank	Loan Type	Term	Collateral	Balance
Vendor References	Loan Type	Term	Collateral	Balance
Consultants	Attorney	Accountant	Insurance Agent	Banker
<b>Contact Name</b>				
<b>Contact Number</b>				

Requirements (Attach required documentation)

Business Entity	Individual	Public Entity
<ul style="list-style-type: none"> <li>• Three years fiscal year-end tax returns</li> <li>• IRS Form 4506T (signed)</li> <li>• Interim YTD financial statements</li> <li>• Interim current A/R and A/P agings</li> <li>• Articles of Incorporation (Organization/Operating Agreement)</li> <li>• Any other information the Director may reasonably request</li> </ul>	<ul style="list-style-type: none"> <li>• Three years personal tax returns including K-1's</li> <li>• IRS Form 4506T (signed)</li> <li>• Current personal Financial Statement</li> <li>• Any other information the Director may reasonably request</li> </ul>	<ul style="list-style-type: none"> <li>• Orders or resolutions specifying the method of loan repayment from the appropriate governing board</li> <li>• Regulatory agency or local governing body having rate jurisdiction</li> <li>• Current capital improvement plans</li> <li>• Debt management policies</li> </ul>

**10. Certification.** By signing below, each signer agrees, certifies and acknowledges the following:

1. **CIVIL AND CRIMINAL HISTORY:** The Applicant hereby certifies under oath that the Applicant, its directors, partners, principal officers, associates, and key employees are not subject to a lawsuit, criminal convictions or adverse civil judgments.
2. **ACCURACY OF INFORMATION:** Applicant attests that all the information contained herein and incorporated herein by its attachment to this application is complete, true and correct to the Applicant's personal knowledge and that no information has been withheld, that if disclosed or subsequently discovered, may cause this application to be denied.
3. **VERIFICATION:** The Director has the right to verify the completeness and accuracy of the information.
4. **CREDIT REPORTS:** The Director has the right to use business commercial and non-business personal credit reports on the undersigned Applicants or principals of Applicant whether co-borrower/ guarantor or not in connection with the contemplation of the extension of this loan request. The undersigned further authorizes the Director to utilize credit reports from time to time in the future in connection with the extension, continuation or review of the subject loan. The Director has the right to report to credit reporting agencies and others information regarding the performance of the loan and Borrower(s).
5. **CHANGE NOTICE:** Applicant will provide written notice of any materially adverse change in the condition of the any information presented in this application and its attachments.
6. **OTHER INFORMATION:** Applicant will promptly provide any other information or documentation requested by the Director.
7. **USE:** Applicant authorizes the Director to promulgate information about the project to the public as deemed fit. This authorization does not extend to financial information, which shall remain confidential.
8. **COMPLIANCE:** Applicant certifies that it will comply with all American Recovery and Reinvestment Act requirements.

Authorized Signature:

_____	_____	_____
Name	Title	Date
_____	_____	_____
Name	Title	Date
_____	_____	_____
Name	Title	Date

**10. Submittal.**

If there are questions, please contact Suzanne Linfante at 775-687-1850, Extension 7309.

**Return completed applications to:**

**Nevada Governor's Office of Energy**  
Suzanne Linfante  
755 North Roop Street, Suite 202  
Carson City, NV 89701  
[slinfante@energy.nv.gov](mailto:slinfante@energy.nv.gov)